



**Washington State
Department of Transportation**
Paula J. Hammond, P.E.
Secretary of Transportation

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March 16, 2009

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Ms. Grace Crunican
Director
Seattle Department of Transportation
700 Fifth Avenue, Suite 3900
P.O. Box 34996
Seattle, WA 98124-4996

**American Recovery and Reinvestment Act
(ARRA) of 2009**

Dear Ms. Crunican:

WSDOT Highways & Local Programs (H&LP) is pleased to advise you that the following project was selected to receive funding through the American Recovery and Reinvestment Act of 2009 (ARRA).

South Spokane Street Viaduct

\$15,443,000

ARRA funds are available at 100 percent federal, require no local match, and are limited to the amount shown above. **There is no funding for increases, and project expenditures are not eligible for ARRA reimbursement until after WSDOT provides notice the funds are obligated.**

To obligate funding for this project, please refer to the Local Agency Guidelines (LAG) manual. Projects utilizing federal funds must be included in your current Transportation Improvement Program (TIP). Once your TIP amendment is complete, WSDOT will amend the Statewide Transportation Improvement Program (STIP). This project must be identified individually in the STIP.

ARRA contains extensive requirements and expectations; failure to meet the items listed in this letter may result in the withdrawal of the ARRA funding or a delay in receiving progress payments. As a condition of your acceptance of these funds, your agency agrees to comply with the reporting requirements terms and conditions set forth in ARRA and as designated by the Federal Highway Administration (FHWA). These requirements include:

- Adding the General Special Provision (GSP) to all the ARRA contracts that requires contractors and subcontractors complete monthly reports on the number of newly hired and existing employees. <http://www.wsdot.wa.gov/Partners/APWA/>
- Within five (5) business days of contract award providing H&LP with award date; contractor name, address, phone number, and e-mail address; and notice to proceed date.
- A "monthly employment report" must be provided to H&LP summarizing the total employment for each ARRA contract for the contractor, subcontractor and local agency employees that worked directly on the project as shown through certified payrolls and/or the direct payroll system. <http://www.wsdot.wa.gov/Partners/APWA/>

- Submitting an ARRA quarterly project status report.

An ARRA quarterly project status report must be updated by the end of each quarter until the project is complete. The report must also be updated within five (5) business days of achieving the following milestones: advertisement, bid opening, contract award, work start, open to traffic, and project closure. The online ARRA database can be found at the following website: <http://www.wsdot.wa.gov/localprograms/>. To access the database, your account name is **Seattle** and your password is **Seatt618** (password is case sensitive).

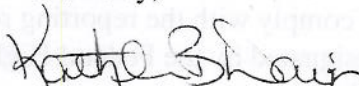
In order to meet the intent of ARRA concerning project delivery, the following rules and expectations apply to this ARRA project:

- July 1, 2009, is the target date for obligation of the ARRA funds to ensure that the state can deliver all of its ARRA funds. In the event that you are unable to meet that date, PSRC will further evaluate your project's viability.
- Project advertisement is expected to occur within two (2) weeks after FHWA has authorized the construction phase.
- Within one (1) month of award, in the event that an awarded contract is more than 10% under the estimate at authorization all ARRA funds in excess of this threshold will be de-obligated for use on other projects.
- Projects must be completed by March 2, 2012.
- After ARRA fund obligation, monthly progress bills must be submitted to H&LP.

The success of this project is extremely important to everyone involved. Therefore, it is imperative you notify your Region Local Programs Engineer as soon as possible when issues arise that may affect meeting any of the project's milestones.

Should you have any questions on how to pursue this project, please contact Ed Conyers, your Region Local Programs Engineer, at 206.440.4734.

Sincerely,



Kathleen B. Davis

Director

Highways & Local Programs Division

cc: Ed Conyers, Northwest Region Local Programs Engineer, MS NB82-121
Bob Drewel, Executive Director, PSRC
Charlie Howard, Transportation Director, PSRC